

THARAKA

P.O BOX 193-60215,
MARIMANTI, KENYA



UNIVERSITY

Telephone :|+(254)-0202008549,
+(254)-02020076920
Email: info@tharaka.ac.ke
Website: tharaka.ac.ke

COLLEGE

(A Constituent College of Chuka University)

OFFICE OF THE REGISTRAR

(Academic Affairs)

REF.: TUC/R(AA)/MEM/20

Date: 18th August, 2020

To: All Students

From: Registrar (AA) Office

ONLINE REPORTING & LEARNING GUIDELINES FOR 2020/2021 ACADEMIC YEAR

I take this opportunity once again to congratulate all First years (2020 Intake) for excelling in the 2019 KCSE Examinations. In light of prevailing circumstances caused by COVID-19 pandemic, first years reporting will be conducted online. This means there will be NO PHYSICAL REPORTING on 2nd September 2020 for registration and learning as had been communicated on the admission letters. The online reporting and registration shall commence on **MONDAY, 24th August, 2020** and end on **13th September, 2020**.

The brief summary of first year's online registration activities is outlined as follows:

Process	Starting Date	Ending Date
Online Registration	24 th Aug, 2020	13 th Sept, 2020
Online Orientation	14 th Sept, 2020	18 th Sept, 2020
Online Interfaculty Transfer	21 st Sept, 2020	25 th Sept, 2020
Online teaching and learning	21 st Sept, 2020	End of the Semester

All the scheduled activities above will have links and guidelines provided on our website www.tharaka.ac.ke and the official social media platforms (@tharakauni) in due course.

You are further informed as follows:

- i) There will be a process of verification of information including uploaded files, hence you are urged to ensure correct details and uploads are provided.
- ii) All students are required to pay full fees before starting the registration process. Bank slips are to be uploaded for verification and a student is considered to have successfully registered upon successful verification of fees payment.
- iii) Online Interfaculty transfer will only be accessible upon successfully registering for the programme admitted to do.
- iv) The Online Orientation week programme and instructions on how to access online venues will be communicated via the University College Website
- v) You are strongly advised, to acquire an appropriate e-learning gadget such as laptop, tablet or iPad to assist you in registration, orientation and online studies.

- vi) Students who have successfully completed Inter-University Transfer to Tharaka University College are requested to email the confirmation letters from KUCCPS to support@tharaka.ac.ke for processing of their admission letters.

All **continuing students** will register online in the first week of September, for the first semester 2020/2021 online studies. More guidelines will be provided on the University College Website in due course.

We have a University support team that is available to receive your calls, messages and emails to ensure you smoothly register and begin your studies.

Kiplangat John

A.g. Registrar (Academic Affairs)

CC. Principal

Deputy Principal (Administration & Planning)

Deputy Principal (Academics & Research)

Finance Officer

Registrar (A&P)

Dean of Students

Coordinator, Exams and TT

Coordinator, ODEL

Coordinator, Office of Career Services

All Directors

All Deans

All CoDs